

## Consent for Involvement in Private Billing

by the Billing Office for Physicians, Oswald Helmsauer GmbH,  
Dürrenhofstraße 4, 90402 Nuremberg, Phone (0911) 92 92 02

Name and surname: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

In the case of children under the age of 16 or persons not capable of consent, the legal representative:

Name and surname: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

With this voluntary consent, you agree that your data may be shared with the above-mentioned billing office for the purpose of private billing. If you do not consent, your data will not be shared as described below.

### Declaration of Consent

I hereby give my express consent, voluntarily and without obligation, that treatment data concerning me may be transmitted by the practice to the above-mentioned clearing office for the purpose of invoicing. In the case where the invoice recipient differs from the patient, I confirm that I am of legal age and authorized by the invoice recipient to transmit their personal information to the above-mentioned billing office for the creation of the invoice. I understand that this consent may be fully or partially revoked at any time in the future. I confirm that I have read and accepted the information listed opposite.

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature of Patient

(in case of patients unable to understand: Legal representative)

(in case of underage patients: Also the legal guardian)

## Important Information for Patients and Their Legal Representatives

We process the billing of private medical or self-paying services through the billing office mentioned on the front page. This includes not only the creation of the invoice, but also the task of debt collection. All employees involved in the billing office are bound to confidentiality and are informed that your data must be treated confidentially even after completion of the treatment or upon your revocation.

In order to enable billing, the following data must be transmitted:

- Your personal data: Name, address, date of birth, gender, health insurance number, insurance status, and payer information,
- Information on the treatment: Acute and chronic diagnoses as well as the billing codes associated with the treatment.

Your consent is provided based on Article 6(1)(a) of the General Data Protection Regulation (GDPR).

The personal data collected from you as part of the treatment contract will be stored until the expiration of the statutory retention period for physicians and will then be deleted. As a rule, this period is 10 years but may be extended to up to 30 years due to longer legal retention periods, reasons related to the health condition of the individual patient, or for the protection of our own legal claims. The data transmitted to our billing office will also be stored for 10 years for tax and legal reasons and to ensure the enforcement of payment claims.

You have the right to revoke your consent at any time (Article 7(3) GDPR). That means that we would no longer be permitted to transmit your data to the above-mentioned billing office in the future.

The GDPR also grants you the following additional rights:

- The right to access your personal data (Article 15 GDPR),
- The right to correct inaccurate or incomplete personal data stored by us (Article 16 GDPR),
- Under certain conditions, the right to request the deletion (Article 17 GDPR) or restriction of the processing (Article 18 GDPR) of your personal data stored with us,
- The right to receive the personal data you have provided to us in a structured, commonly used, and machine-readable format, or to request its transfer to another controller (Article 20 GDPR).

Finally, you have the right to contact the relevant supervisory authority for data protection if you believe that your data is not being processed lawfully (Article 77 GDPR). In this case, you may direct your complaint to:

Data Protection Supervisory Authority for the Non-Public Sector State  
Office for Data Protection Supervision  
Promenade 27  
91522 Ansbach